

MINUTES

| Comm | ttee: HHS Common Board | | | | |
|--------|--|--|--|--|--|
| Date: | October 12 th , 2023 Time: 4:01pm-6:04pm | | | | |
| | | | | | |
| Chair: | Jane Sager, Acting Chair Recorder: Alana Ross | | | | |
| Preser | Allan Ball, Dr. Aaron Daters, Brian Heagle, Heather Hern, Steve Ireland, Aileen Knip, Christie MacGregor, Dr. Shannon Natuik, Dr. Mark Nelham, Susan Reis, Jane Sager, Bruce Shaw, Laura Stire, Jimmy Trieu, Michelle Wick | | | | |
| Regret | : Glen McNeil, Tara Oke, Pat O'Rourke, Dr. S. Ryan | | | | |
| Guests | Matt Trovato | | | | |
| | | | | | |
| 1 | Call to Order / Welcome | | | | |
| 1.1 | Mrs. Sager welcomed everyone and called the meeting to order at 4:01pm | | | | |
| 2 | Education | | | | |
| 3 | Approvals and Updates | | | | |
| 3.1 | Declaration of Conflict of Interest Mrs. Sager asked if anyone had a conflict of interest to declare based on information contained in the package Ms. Knip declared a Conflict of Interest with 6.6 as the incoming Chair of the Quality Assurance Committee; motion required | | | | |
| 3.2 | Agenda • Approval / Changes ○ ADD TO 5.5 2023-09-14-MAC Minutes ○ ADD TO 6.4 Motion from Sep 7 th , 2023 Minutes re OneChart Phase II Project ○ ADD TO 6.6 Election of Quality Assurance Chair MOVED AND DULY SECONDED | | | | |
| | MOTION: To approve the October 12 th , 2023 HHS Common Board agenda, as amended. CARRIED. | | | | |
| 3.3 | Previous Minutes Approval / Changes None | | | | |
| | MOVED AND DULY SECONDED | | | | |
| | MOTION: To approve the September 14th, 2023 HHS Common Board minutes. CARRIED. | | | | |
| 4 | Business Arising from Minutes | | | | |
| 5 | Staff Reports | | | | |
| 5.1 | President & CEO: ■ 2023-10-Report to Board-CEO circulated □ AMGHF / Shoreline Radiothon held on Oct 6 th at Zehrs in Goderich; very successful □ This year marks the 50 th Anniversary of the Nurse Practitioner's Association of Ontario (NPAO) (19 2023); congratulations extended to all Nurse Practitioners at AMGH & MVMC ■ 8 NPs from Goderich were nominated for NPAO Patient Choice Awards ■ Congratulation extended to Marie Greer-King, who will be serving on the NPAO Board | | | | |
| F 2 | MOVED AND DULY SECONDED MOTION: To accept the President & CEO report, as presented. CARRIED. | | | | |
| 5.2 | <u>CNE:</u> 2023-10-Report to Board-CNE circulated | | | | |

- Ontario Health has asked hospitals to focus attention anticipating increased capacities and admissions, prioritizing patient safety, not reducing procedures, and working more collaboratively within the region to support patients
 - Although there has been a slight slowdown in area closures, they are expected to increase again with the coming winter season, along with the related pressures
 - Continuing to focus on patient access and flow to handle the pressures as they arise
- o Discussed patient beds situation for both AMGH & SHH
- Ms. Sager expressed appreciation to the frontline staff in healthcare as a recent patient; despite the
 pressures, her care was received collaboratively and cooperatively

MOVED AND DULY SECONDED

MOTION: To accept the CNE report, as presented. CARRIED.

5.3 <u>COO:</u>

- 2023-10-Report to Board-COO circulated
 - HSAAs for AMGH & SHH have been extended to Mar 31st, 2024
 - Discussions have continued between Ontario Health and hospitals based on concerns with the proposed HSAAs; hospitals continue to advocate for additional funding and for the HSAAs to reflect the current healthcare environment
 - COO met with Ontario Health last week to discuss Health Human Resources, cost of staying open
 - COO was asked what it would take for the hospitals to sign back the HSAAs
 - COO asked for a better understanding of what the full financial and funding picture is going to be moving forward
 - Major concern is around verbiage related to performance improvement plans
 - P4R (burden funding) has been received in the amount of \$150K each for AMGH & SHH EDs, which is dedicated to creating efficiencies and improving patient experience
 - Plans are due to be submitted next week, and those are under way with input of the physicians
- South Huron WiFi project is complete
- HPHA & AMGH are the last 5 hospitals in the province to be on MediTech (DOS-based), all other hospitals
 are already on Cerner with the exception of Hamilton, which uses Epic; AMGH is working on the move
 towards Cerner
 - HPHA & AMGH share IT services and the MediTech system; HPHA has made a tentative decision to move to Cerner, however, there are some major caveats that may not work best for AMGH
 - HPHA is still discussing with London IT; the benefit of moving as a group is economy of scale
 - If AMGH moves forward alone, it will allow for a quicker transition and further integration between AMGH & SHH

MOVED AND DULY SECONDED

MOTION: To accept the COO report, as presented. CARRIED.

5.4 <u>AMGH Chief of Staff:</u>

- Reports circulated:
 - o 2023-10-Report to Board-COS
 - o 2023-06-21-MAC Minutes
 - 2023-10-12-Report to Board-Credentials
- Continuing to try to keep the ED shifts filled and the doors open; EDLP shifts continue to be picked up and there is back up AMGH coverage in place up to Jan 11th
 - o ED funding extended to Mar 31st
- Attended a recruitment fair with Recruiter in Sep/Oct; encouraging physicians to move into rural healthcare
 - o Noted interest in Emergency medicine and OB; very competitive
 - A number of the physicians were 1 to 2 years from graduating and the Recruiter will be following up with those most interested in rural medicine
 - Recruiter is also pursuing some leads through Health Force Ontario (HFO)

- Based on discussion had a recent Community Engagement Committee meeting, physicians are questioning if hiring incentives may be the way to attract much needed family physicians and specialists to our hospitals; will hold follow up discussion at Recruitment & Retention
- Congratulations extended to all of our NPs at AMGH & MVMC for their Patient Choice Awards nominations

MOVED AND DULY SECONDED

MOTION: To accept the AMGH Chief of Staff report as presented. CARRIED.

Items included in motion: 2023-10-Chief of Staff Report, 2023-06-21-MAC Minutes

MOVED AND DULY SECONDED

MOTION: To approve the AMGH MAC Credentials Report, as circulated. CARRIED.

5.5 SHH Chief of Staff:

- Reports circulated:
 - o 2023-10-Report to Board-COS
 - o 2023-09-14-MAC Minutes
 - o 2023-10-12-Report to Board-Credentials
- Number of ED shifts being covered through EDLP is coming down as most are now being managed in-house
 - New Hospitalist at SHH Dr. Jessica Mammoliti; encouraging her to move her family to SH
 - Some colleagues have been away for an extended period and are making their way back; anticipating they may be able to pick up some shifts in the new year
- Reviewed the Sep 15th ED incident; department is almost fully open
 - Discussed pros and cons of decisions made at MAC today, and felt that the situation was handled very well
- Discussed physician participation in subcommittees at MAC; a calendar with dates and representatives listed has been circulated to the physicians
 - Anticipating committee reports coming back to MAC
- Expressed importance of the need push the community towards the building and implementation of a Medical Clinic for South Huron; community is continually encouraged to get involved
- Re funding, working on P4R and AFA/HOCC submissions; expressed importance of maintaining a close contact with the Ministry in regards to funding issues
- Working on the Hospitalist Survey
- Chief of Staff position will be handed over to Dr. Sean Ryan as of Nov 1st; expressed appreciation and encouragement of the partnership between AMGH & SHH

MOVED AND DULY SECONDED

MOTION: To accept the SHH Chief of Staff report as presented. CARRIED.

Items included in motion: 2023-10-Chief of Staff Report, 2023-09-14-MAC Minutes

MOVED AND DULY SECONDED

MOTION: To approve the SHH MAC credentials Report, as circulated. CARRIED.

Congratulations to Dr. Mark Nelham

who will be retiring from the Chief of Staff position as of Oct 31st

Thank you for your years of leadership and championship, and seeing South Huron Hospital through COVID-19, the integration, by-law changes, and ongoing Health Human Resource issues!

5.6 AMGH President of Medical Staff:

- Working on recruitment
 - o Dr. Ford, General Surgeon, is planning to start in Jan 2024
 - o Dr. Dixon, Psychiatrist, is planning to start in Jan 2024
- Nursing and anaesthesia coverage is still lacking full capacity, and unable to cover one weekend a month
 - o Impacts ability to perform elective surgical cases
- Implementation of a Hospitalist Program is still in development; once a draft process has been agreed upon, it will be taken to the SLT for review and comment
- Re funding, working on P4R and AFA/HOCC submissions

MOVED AND DULY SECONDED MOTION: To accept the AMGH President of Medical Staff report, as presented. CARRIED. 5.7 Patient Experience Story: 2023-10-Report to Board-Patient Experience Story circulated **MOVED AND DULY SECONDED** MOTION: To accept the Patient Experience Story as presented. CARRIED. 6 **Committee Reports & Previous Minutes** 6.1 **Governance & Nominating:** G&N meeting held on September 15th, 2023 o Will be scheduling another Ad Hoc Governance meeting to continue review of HHS policies o Terms of Reference will go to G&N for a final round, which includes the changes to the Executive Committee, and the Resources & Planning Committee o There are still outstanding Consent forms to be signed and submitted by Board members **MOVED AND DULY SECONDED** MOTION: To accept the verbal update of the Governance & Nominating Committee, as presented. CARRIED. Items included in motion: 2023-10-G&N report and 2023-06-16-G&N Minutes By whom / when: **Action:** Sign and submit HHS Board Consent forms to EA All that have not completed; Oct Forward consent forms to Community members EA; Oct 6.2 **Audit & Finance:** A&F meeting held on September 7th, 2023 (quorum was not reached) o Reviewed AMGH & SHH Period 5 results; accepted Hospitals are doing well compared to budget; one-time funding has helped, i.e., additional beds, and Small, Northern & Rural Stabilization, etc. AMGH budgeted for \$1.9M deficit; currently at \$455K, which is better than plan by \$400K SHH budgeted for \$1.6M deficit; currently at \$375K, which is better than plan by \$116K COO report reviews cost of staying open; regional closures are impacting AMGH & SHH financially, however, we continue to remain open and serve our communities Ministry has notified organizations that Bill 124 costs will be reimbursed \$800K paid out to date, however, still have three union groups to be paid Oct/Nov Increasing volumes are resulting in increasing financial pressures; ED visits to AMGH ED have increase by 8%, and SHH by 17% Funding has not flowed to the hospitals in conjunction with these increase; we continue to collect the data **MOVED AND DULY SECONDED** MOTION: To accept the verbal update of the Audit & Finance Committee, as presented. CARRIED. Items included in motion: 2023-10-A&F report, 2023-06-01-A&F Minutes, 2023-09-07-A&F Minutes, and acceptance of the AMGH & SHH F23 Period 5 Results 6.3 Community Engagement: CEC meeting held on September 21st, 2023 o Great attendance; group is keen to hear about what the Board is doing Biggest concern is how to increase our healthcare work force; this discussion has been forwarded to the CEO and COS o Committee was originally struck at AMGH, and has been largely weighted as such, however, it is gathering representatives and voices from between the two communities; looking forward to expansion of the committee **MOVED AND DULY SECONDED** MOTION: To accept the verbal update of the Community Engagement Committee, as presented. CARRIED.

• Items included in motion: 2023-10-CEC report, 2023-06-15-CEC Minutes

6.4 <u>Executive & Resources (Resources & Planning):</u>

- E&R meeting held on September 7th, 2023, reports circulated:
 - o 2023-09-07-E&R Minutes
 - o 2023-09-07-BN-ONA Collective Agreements
 - o 2023-09-07-BN-AMGH Unifor Local Collective Agreement
 - 2023-09-07-BN-ED Physician Premiums
 - o 2023-09-07-BN-Transcription Services at AMGH
 - o 2023-09-07-SHH Medical Clinic Plan
 - o 2023-09-07-SHH Medical Care Plan-Comments & Questions
- Unifor outlines monetary and non-monetary asks; does not have central bargaining
 - o Appreciation extended to the HR staff for their effective bargaining
- Re Physician Premiums; working through details of recent funding and stipend announcements
 - o EDLP has been extended to Mar 31st, 2024 (funding for ED Locum Physician program)
- AMGH physicians asked for transcription services to be extended for three years; it is recommended to
 extend transcription services for one year, with a review and an option to extend to three years, if needed;
 AMGH will be transitioning into Cerner during that time
- HHS has engaged Rebekah Msuya Collison, CAO of South Huron, and Matt Hoy, ED MVMC, to discuss support needs for implementing a Medical Clinic in South Huron
 - South Huron Council has tasked Ms. Collison with creating a report regarding models of medical clinics, how they are run/staffed, etc., in order to assist with Council decision making; timeline for presentation is Nov/Dec
 - Emphasized the importance of having involvement of the municipality and the community in this
 project; considering implementing a community committee including CEO, physicians, councillors,
 and community members, etc., to review South Huron and area primary healthcare needs over the
 next ten years
 - Looking at developing a robust program to attract medical staff; incentives can include relocation support, i.e., connections with realtors, banks, financiers, car dealerships, etc.,
 - o Will be discussed further at Recruitment & Retention

MOVED AND DULY SECONDED

MOTION: To accept the verbal update of the Executive & Resources Committee, as presented. CARRIED.

Items included in motion: 2023-10-E&R report, 2023-09-07-E&R Minutes, recommendations, etc.

MOVED AND DULY SECONDED

MOTION: To accept and approve the Unifor Collective Agreement as outlined in the Briefing Note. CARRIED.

MOVED AND DULY SECONDED

MOTION: To accept and approve the ONA Collective Agreement as outlined in the Briefing Note. CARRIED.

MOVED AND DULY SECONDED

MOTION: To recommend that the HHS Common Board approve the extension of manual transcription at AMGH for a one-year period, with review. CARRIED.

- Recommendation from 2023-09-07-Executive & Resources Minutes
 - Regarding the OneChart Phase II (Cerner/Oracle) project at SHH; initial estimate was \$450K as negotiated by Cerner, however they were bought out by Oracle, and an increase of \$44K has been requested due to the effects of Bill 124

MOVED AND DULY SECONDED

MOTION: To recommend that the HHS Common Board approve the increase of the \$44K to move forward with the OneChart project. CARRIED.

| | Action: | By whom / when: | | |
|-----|---|---|--|--|
| | Respond to Dr. Daters re Transcription Services | • Trieu; Oct | | |
| 6.5 | Joint Hospital & Foundation: | 1 | | |
| 0.0 | | | | |
| | JH/F meeting held on September 6th, 2023 Nothing further | | | |
| 6.6 | Quality Assurance: | | | |
| | QA meeting held on April 19 th , 2023 | | | |
| | Discussed scorecards, tracking of data, internal and external reporting, response to positive | | | |
| | comments and complaints, RL6, follow up of patient concerns, etc. | | | |
| | Next meeting is scheduled for Oct 18 th ; virtual | | | |
| | MOVED AND DULY SECONDED | | | |
| | MOVED AND DULY SECONDED MOTION: To accept Aileen Knip as the Chair of Quality Assurance. CARRIED. | | | |
| | WOTON. To accept Ameen kind as the chair of Quanty | Assurance: CARRIED. | | |
| | MOVED AND DULY SECONDED | | | |
| | MOTION: To accept the verbal update of the Quality Assurance Committee, as presented. CARRIED. | | | |
| | Items included in motion: 2023-10-QA report | | | |
| | Action: | By whom / when: | | |
| | Add Dr. Nelham to QA invites and Committee | EA; This week | | |
| | Distribution Group | | | |
| 6.7 | Recruitment & Retention: | | | |
| | R&R meeting held on September 5 th , 2023 | | | |
| | Health Human Resources (HHR) challenges continue | | | |
| | Working on recruiting a husband (Cardiologist/Internist) and wife (General Surgeon) physician team | | | |
| | with an approximate Jan 2024 start | | | |
| | o Dr. Dixon (Psychiatrist) will start in Jan 2024 as noted in 5.6 | | | |
| | Provision of incentives for attracting physicians to the area has been discussed recently in the Community Engagement Committee; there has been success with this approach in Kincardine | | | |
| | Further discussion will be held at Recruitment & Retention in Nov, and any | | | |
| | recommendations will be forwarded to Resources & Planning, and the Board | | | |
| | based on individual needs, instead of just thinking in | | | |
| | terms of dollars | | | |
| | | | | |
| | MOVED AND DULY SECONDED MOTION: To accept the verbal update of the Recruitment & Retention Committee, as presented. CARRIED. | | | |
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| | Items included in motion: 2023-10-R&R report | | | |
| 7 | New and Other Business | | | |
| 8 | In-Camera Session | | | |
| 8.1 | Move into In-Camera: | | | |
| | Human Resources, reports circulated: | | | |
| | o 2023-08-23-BN-SHHA Removal Hospital MLA Staff at FPC (IC) | | | |
| | o 2023-08-BN-Leadership Compensation (IC) | | | |
| | MOVED AND DULY SECONDED | | | |
| | MOVED AND DULY SECONDED MOTION: To move into the in-camera session at 5:12pm. CARRIED. | | | |
| 8.2 | Move Out of In-Camera: | | | |
| 0.2 | Move out of in-camera. | | | |
| | MOVED AND DULY SECONDED | | | |
| | MOTION: To move out of the in-camera session at 6:00pm. CARRIED. | | | |
| 8.3 | Motions Moved Out of In-Camera: | | | |
| | MOVED AND DULY SECONDED | | | |
| | MOVED AND DULY SECONDED MOTION: To implement the proposed Leadership Compensation Framework as circulated and to move into | | | |
| | open session. CARRIED. | | | |
| | open session. Connice. | | | |

| 9 | Round Table | | | | | |
|-----------|--|---------------|-------------------|--|--|--|
| 10 | Board Evaluations | | | | | |
| 11 | Next Meeting & Adjournment Regrets to alana.ross@amg | | | | | |
| | Date | Time | Location | | | |
| | November 9 th , 2023 | 4:00pm-6:00pm | MS Teams | | | |
| | Motion to Adjourn Meeting: | | | | | |
| Citu | MOVED AND DULY SECONDED MOTION: To adjourn the October 12 th , 2023 HHS Common Board meeting at 6:04pm. CARRIED. | | | | | |
| Signature | | | | | | |
| Jung Dri | | | | | | |
| Mrs. Jar | ne Sager, Acting Chair | Jimmy Trieu | , President & CEO | | | |