


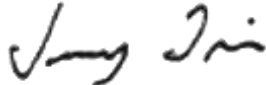
MINUTES

Committee:	HHS Common Board		
Date:	February 8, 2024	Time:	4:02pm-6:21pm
Chair:	Jane Sager, Acting Chair	Recorder:	Alana Ross
Present:	Allan Ball, Dr. Aaron Daters, Brian Heagle, Heather Hern, Steve Ireland, Aileen Knip, Christie MacGregor, Dr. Shannon Natuik, Pat O'Rourke, Susan Reis, Dr. Sean Ryan, Jane Sager, Bruce Shaw, Laura Stire, Jimmy Trieu, Michelle Wick		
Regrets:	Glenn McNeil, Tara Oke		
Guests:	Matt Trovato		
1	Call to Order / Welcome		
1.1	<ul style="list-style-type: none"> Ms. Sager welcomed everyone and called the meeting to order at 4:02pm 		
2	Education		
3	Approvals and Updates		
3.1	<u>Declaration of Conflict of Interest</u> <ul style="list-style-type: none"> Ms. Sager asked if anyone had a conflict of interest to declare based on information contained in the package <ul style="list-style-type: none"> No conflicts were declared 		
3.2	<u>Agenda</u> <ul style="list-style-type: none"> Approval / Changes <ul style="list-style-type: none"> None <p><i>MOVED AND DULY SECONDED</i> <i>MOTION: To approve the February 8, 2024 HHS Common Board agenda. CARRIED.</i></p>		
3.3	<u>Previous Minutes</u> <ul style="list-style-type: none"> Approval / Changes <ul style="list-style-type: none"> None <p><i>MOVED AND DULY SECONDED</i> <i>MOTION: To approve the January 11, 2024 HHS Common Board minutes. CARRIED.</i></p>		
4	Business Arising from Minutes		
5	Staff Reports		
5.1	<u>President & CEO:</u> <ul style="list-style-type: none"> 2024-02-Monthly Report-CEO circulated <ul style="list-style-type: none"> The OHA is making recommendations to the federal government to keep hospitals financially whole by investing in four key areas: <ul style="list-style-type: none"> Addressing the backlog of care that has happened because of the pandemic Meeting the needs of the growing and aging population Rising hospital costs due to inflation Advocating for small rural hospitals and seeking solutions for the complex problems that the small rural hospitals are facing Funding letters are anticipated in Apr/May <p><i>MOVED AND DULY SECONDED</i> <i>MOTION: To accept the President & CEO report, as presented. CARRIED.</i></p>		
5.2	<u>CNE:</u> <ul style="list-style-type: none"> 2024-02-Monthly Report-CNE <ul style="list-style-type: none"> Accreditation is scheduled for April 2024 <ul style="list-style-type: none"> Increased workload on the leadership team to prepare for upcoming accreditation <ul style="list-style-type: none"> Appreciation expressed for a high achieving leadership team, however, burnout is a concern A number of changes and initiatives are being rolled out 		

	<ul style="list-style-type: none"> ○ CNE to attend Rural & Northern Healthcare Leaders education seminar at end of month ○ Completed application for surgical training funding for rural nurses and health care professionals, however there is additional cost for this continuing education related to travel and accommodations <ul style="list-style-type: none"> ▪ Coverage for travel and accommodations can now be requested as well ○ CNE has joined a group of CNEs and VPs from other surrounding rural hospitals across the province to discuss challenges that similar size hospitals are encountering and to advocate for issues that are faced by small rural hospitals ○ Discussed the various electronic health record formats used across the province, i.e., MediTech, Cerner, PACS, Clinical Connect, etc., and the related inefficiencies, i.e., patient information is not ‘free-flowing’ <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the CNE report, as presented. CARRIED.</u></p>
5.3	<p><u>COO:</u></p> <ul style="list-style-type: none"> • 2024-02-Monthly Report-COO circulated <ul style="list-style-type: none"> ○ SHH CT Scanner proposal update: <ul style="list-style-type: none"> ▪ The MOH has preliminarily reviewed the proposal and has invited Mr. Trieu, Mr. Trovato, Ms. Wick and Dr. Ryan to present to the OH Regional DI Working Group ▪ This presentation will provide an opportunity to further articulate the need for a CT Scanner and its benefits ○ South Huron Community Blood Draw Clinic update: <ul style="list-style-type: none"> ▪ The blood clinic continues to run from January 1 to March 31 under a temporary arrangement with the union ▪ Working on bringing the MLT resource that provides blood draws at the clinic back into the SHH Lab to ensure adequate staffing for the ED and inpatient unit ▪ The interim solution to continue to operate the blood draw clinic is working well with the current staff member enjoying the work and the additional shifts ▪ Currently working with the union on a more permanent solution ▪ Life Labs submitted a proposal yesterday that is currently being reviewed ○ Bill 124 Retroactive Impact Funding announcement expected in February ○ The Growth and Efficiency Model (GEM) is a funding tool that the Ministry is considering implementing, which would reward efficient hospitals <ul style="list-style-type: none"> ▪ We have demonstrable data that shows our hospital's EDs have stayed open, which is one metric of efficiency <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the COO report, as presented. CARRIED.</u></p>
5.4 -	<p><u>AMGH Chief of Staff:</u></p> <ul style="list-style-type: none"> • 2023-12-20 MAC Minutes circulated <ul style="list-style-type: none"> ○ Physician recruitment update: <ul style="list-style-type: none"> ▪ Dr. Dixon’s start date has been delayed to July 2024 ▪ Dr. Gangdev, locum psychiatrist for psych outreach in Exeter, resigned unexpectedly ▪ Recruiter is working with a physician that is moving to the area, and is interested in AMGH ▪ A new program has started to fast track experienced international family medicine physicians into Ontario; interviews are being scheduled ▪ Highlighted changes in SWOSN, and possibility of AMGH becoming a Stroke Center <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the AMGH Chief of Staff report, and December 20, 2024 minutes as presented. CARRIED.</u></p>
5.5	<p><u>SHH Chief of Staff:</u></p> <ul style="list-style-type: none"> • 2024-02-Monthly Report-COS <ul style="list-style-type: none"> ○ Appreciation extended to the Chiefs of Staff and physicians at both organizations for keeping our EDs open <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the SHH Chief of Staff report, as presented. CARRIED.</u></p>
5.6	<p><u>AMGH President of Medical Staff:</u></p> <ul style="list-style-type: none"> • 2024-02-Monthly Report-Pres MS circulated

	<ul style="list-style-type: none"> ○ A model involving a Hospitalist to cover just unattached patients was suggested, however, through conversations with local physicians who care for inpatients, it was determined that the physicians wish to continue caring for their own patients while in-hospital, and have chosen to accept the increased workload of caring for unattached patients with increased compensation (TBD) ○ The Board has expressed interest and is supportive of seeing a Hospitalist Model, or a hybrid implemented; opportunities can be explored <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the AMGH President of Medical Staff report, as presented. CARRIED.</u></p>
5.7	<p><u>Patient Experience Story:</u></p> <ul style="list-style-type: none"> • No discussion <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the Patient Experience Story as presented. CARRIED.</u></p>
6	<p>Committee Reports & Previous Minutes</p>
6.1	<p><u>Governance & Nominating:</u></p> <ul style="list-style-type: none"> • G&N meeting held on January 19, 2024 <ul style="list-style-type: none"> ○ G&N Ad Hoc continues to meet to review Terms of Reference and governance policies <ul style="list-style-type: none"> ▪ Audit & Finance, CEC and Resources Committee TORs are on hold for further discussion ○ OHA has released draft governance policy samples for Code of Conduct, Confidentiality, Audit & Finance, and Nominating Process <ul style="list-style-type: none"> ▪ Discussed benefits of standardizing governance policies with OHA or consideration of incorporation of OHA items into HHS-branded TORs ○ TORS circulated <ul style="list-style-type: none"> ▪ TOR-Fiscal Advisory Committee ▪ TOR-Governance & Nominating Committee ▪ TOR-Joint Conference Committee ▪ TOR-Joint Hospital & Foundation Committee ▪ TOR-Quality Committee ▪ TOR-Recruitment & Retention Committee ○ Discussed changing Joint Hospital & Foundation Committee to Joint Hospitals & Foundations Committee; all agreed ○ CEC TOR is on hold; further discussion scheduled for G&N on Feb 16 ○ Further discussion held regarding splitting Audit & Finance and Executive & Resources <ul style="list-style-type: none"> ▪ The finance piece will move under Resources, and Executive will be held as needed ○ Reviewed the South Huron Hospital Foundation letter, as circulated in the package <ul style="list-style-type: none"> ▪ The SHHF Board has voted to remove the HHS Board Representative role from the SHHF Board of Directors; this means: <ul style="list-style-type: none"> – HHS Board Representative Role will no longer be a member/director on the SHHF Board, and will cease to have a voting position on the SHHF Board – This decision aligns with the AMGHF Board – The SHHF would like a non-member/non-director HHS Board Representative guest at the monthly Foundation meetings; Board representation will be addressed in more detail at the Joint Hospitals and Foundations meeting in Mar <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the verbal update of the Governance & Nominating Committee and the December 15, 2023 G&N minutes, as presented. CARRIED.</u></p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve Terms of Reference for Governance & Nominating, Joint Conference, Quality Assurance, Recruitment & Retention, Fiscal Advisory, and Joint Hospitals & Foundations (including name change). CARRIED.</u></p> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the decision of the South Huron Hospital Foundation Board to discontinue the HHS Common Board Representative position and voting privileges on the SHHF, and to utilize the Joint Hospitals & Foundations Committee as the common avenue for conversation going forward. CARRIED.</u></p>

<p>6.2</p>	<p><u>Audit & Finance:</u></p> <ul style="list-style-type: none"> • A&F meeting held on February 1, 2024 <ul style="list-style-type: none"> ○ Next meeting is scheduled for Mar 7, 2024 ○ Reviewed AMGH & SHH Period 9 results; accepted <ul style="list-style-type: none"> ▪ AMGH is in an \$862K deficit from hospital operations compared to a planned deficit of \$1.43M, creating a \$568K positive variance to budget ▪ SHH is in a \$1.2M deficit from hospital operations compared to a planned deficit of \$859k, creating \$350K negative variance to budget ▪ The primary drivers of those deficits are Bill 124 and increased patient volumes; expecting Bill 124 retroactive impact funding information in Feb ▪ Reviewed increasing patient volumes and impacts of regional closures ○ Both organizations are performing better than average compared to our peer hospitals ○ Both organizations are meeting HSAA KPIs for Margin and Current Ratio <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the verbal update of the Audit & Finance Committee, the December 4, 2023 Audit & Finance minutes, and the F23 Period 9 Results, as presented. CARRIED.</u></p>
<p>6.3</p>	<p><u>Community Engagement:</u></p> <ul style="list-style-type: none"> • Meeting held with Committee Chair on Feb 2 to discuss next steps <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the verbal update of the Community Engagement Committee, as presented. CARRIED.</u></p>
<p>6.4</p>	<p><u>Executive & Resources:</u></p> <ul style="list-style-type: none"> • E&R meeting held February 1, 2024 <ul style="list-style-type: none"> ○ Next meeting scheduled for March 7, 2024 ○ 2023-12-04-Resources minutes and 2024-01-18-Resources minutes circulated; no discussion <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the verbal update of the Executive & Resources Committee, the December 4, 2023 Resources minutes and the January 18, 2024 Resources minutes, as presented. CARRIED.</u></p>
<p>6.5</p>	<p><u>Joint Hospital & Foundation:</u></p> <ul style="list-style-type: none"> • Next quarterly meeting scheduled for March 6, 2024, no discussion <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To accept the verbal update of the Joint Hospital & Foundation Committee, as presented. CARRIED.</u></p>
<p>6.6</p>	<p><u>Quality Assurance:</u></p> <ul style="list-style-type: none"> • QA meeting held on January 24, 2024; documents circulated <ul style="list-style-type: none"> ○ AMGH Q3 F2024 QIP Dashboard ○ SHH Q3 F2024 QIP Dashboard ○ AMGH Reported Incidents Review (Q3) ○ SHH Reported Incidents Review (Q3) • A Falls Prevention Committee was implemented at SHH last year, which includes an interdisciplinary team of nursing, physio, patient registration and physician staff, etc. • AMGH recently created a Falls Prevention Committee; first meeting held on Jan 19 <ul style="list-style-type: none"> ○ Infrastructure and overcrowding have been determined as factors in the number of falls at AMGH • The quality dashboards for both organizations have been aligned, in similar format, with the six QIP themes; results will continue to be tracked separately • Review of AMGH indicator ‘Timely and efficient transition of patients coming through our ED doors in the recommended time frames based on their CTAS levels’ <ul style="list-style-type: none"> ○ It was highlighted that the indicators in red: CTAS levels are being completed, however, when physicians are treating CTAS levels 1 (emergent) and 2 (urgent), they may not have the opportunity to input the numbers into the system in a timely fashion; typically care starts for these patients before anything is entered into the system, and this is expected to remain a challenge <p><u>MOVED AND DULY SECONDED</u></p>

	<u>MOTION: To accept the verbal update of the Quality Assurance Committee and the 2023-10-18 QA minutes, as presented. CARRIED.</u>		
6.7	<p><u>Recruitment & Retention:</u></p> <ul style="list-style-type: none"> R&R meeting held on February 6, 2024, no discussion <p><u>MOVED AND DULY SECONDED</u></p> <p><u>MOTION: To accept the verbal update of the Recruitment & Retention Committee and the November 7, 2023 R&R minutes, as presented. CARRIED.</u></p>		
7	New and Other Business		
7.1	<p><u>Financial & Operating Stability of Hospitals in Ontario</u></p> <ul style="list-style-type: none"> Documents circulated <ul style="list-style-type: none"> 2024-01-Huron-Perth Hospital Finances Letter to Rae, Thompson 2023-12-20-OHA Letter re: Financial & Operating Stability of Hospitals <ul style="list-style-type: none"> A review of financial pressures in the region was submitted to the Ministry by AMGH, HPHA and LWHA, and by the OHA; response pending 		
8	In-Camera Session		
8.1	<p><u>Move into In-Camera:</u></p> <ul style="list-style-type: none"> Human Resources <p><u>MOVED AND DULY SECONDED</u></p> <p><u>MOTION: To move into the in-camera session at 5:16pm. CARRIED.</u></p>		
8.2	<p><u>Move Out of In-Camera:</u></p> <p><u>MOVED AND DULY SECONDED</u></p> <p><u>MOTION: To move out of the in-camera session at 6:20pm. CARRIED.</u></p>		
8.3	<p><u>Motions to Move Out of In-Camera:</u></p> <p><u>MOVED AND DULY SECONDED</u></p> <p><u>MOTION: To approve the expenditure of \$160K for 1 FT MLT position at AMGH for the Lab in order to maintain 24/7 service. CARRIED.</u></p>		
9	Round Table		
10	Board Evaluations		
11	Next Meeting & Adjournment Regrets to alana.ross@amgh.ca		
	Date	Time	Location
	March 21, 2024	4:00pm-6:00pm	AMGH Boardroom / MS Teams available
	<p><u>Motion to Adjourn Meeting:</u></p> <p><u>MOVED AND DULY SECONDED</u></p> <p><u>MOTION: To adjourn the February 8, 2024 HHS Common Board meeting at 6:21pm. CARRIED.</u></p>		
Signature			
 			
Ms. Jane Sager, Acting Chair		Mr. Jimmy Trieu, President & CEO	